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## SCHOOL & MASS EDUCATION DEPARTMENT

### NOTIFICATION

The 18th May, 2013

#### **Sub: Re-organisation of School & Mass Education Department**

No.11940—VI-SME-(B)-79/2012/SME.— The issue of Re-organisation of School & Mass Education Department from State level to Block level was identified as the immediate need of the Department to improve the efficiency and effectiveness of educational administration. The matter was passed by the Cabinet on 24th May, 2006.

The Cabinet approved the re-organisation of School & Mass Education Department with the condition that the posts in existing grades can be shifted and re-positioned as per the re-organisation plan and creation/up-gradation of any post will be subject to detailed examination by the Department and formal concurrence of Finance Department and Administrative Reforms Department.

On the basis of above approval, Government had constituted an Implementation Committee for the purpose. The Implementation Committee, taking into consideration of hierarchy and pyramid structure and to maintain quality administration and single line command, proposed for one District Education Officer in each district supported by two Additional District Education Officer, one each for Elementary and Secondary (@1 in 6 districts where the nos. of blocks are less than 7 & 2 in other districts) along with detailed up gradation / creation and repositioning of staffs from field level to block level.

The report of the Implementation Committee was endorsed to the Finance Department and Finance Department had returned the file with certain observations.

Consequent upon implementation of flagship programmes like RTE-SSA, RMSA, Sakshar Bharat and MDM, the workload of School & Mass Education Department has increased considerably. Presently at District level, there are separate offices for Elementary, Secondary and Mass Education who have no co-relation though some of

above schemes are co-related with each other. Further at Block level, the entire elementary education is dependent on the BDO without any supporting staff who is already over burdened. As a result, the supervision as well as administration at grass root level is jeopardized.

In view of this, re-organisation of the Department from Block level to District level is required for Educational Administration System on single line command approach.

Government after careful consideration have decided that the re-organisation of Educational administration system at district level & block level shall be in the following manner:—

**A. District Level :**

Consequent upon creation of 11 new District Education Offices vide Notification No.10161/SME., Dated the 19th April, 2012, there is a district level structure in each revenue district.

The new district structure will be in the following manner which will control the total educational system of Elementary, Secondary & Mass Education etc. in the revenue district:

1. District Education Officer (OES-I-Sr.)	-	1
2. Addl. District Education Officer	-	2
(@1 in 6 districts where the nos. of blocks are less than 7)		
3. District Physical Education Officer	-	1
for each 2 districts.		
4. Science Supervisor	-	1
5. Statistical Assistant	-	1
6. Auditor	-	1
7. Steno	-	1
8. Head Clerk	-	1
9. Senior Clerk	-	3
10. Junior Clerk-cum-Typist	-	3
11. Data Entry Operator	-	1
12. Daftery	-	1
13. Peon	-	4

The District Education Officer will be accountable to all the Directors of School & Mass Education Department in the respective matters/ programmes.

The District Education Officer will see all the works of earstwhile C.I. of Schools within the jurisdiction of his revenue district. In addition to it, the District Education Officer (DEO) will also look after the similar works of Elementary Education, Mass Education, MDM Programme, RMSA and all other works assigned to him from time to time.

The District Education Officer will be the cadre controlling authority of ministerial staff, teaching and non-teaching staff of the Secondary Schools, Elementary Schools of the concerned revenue district (Except the cadre which belongs to State Cadre). The cadre of the Elementary teachers, Zilla Parishad Teachers and Secondary School Teachers (Except the cadre which belongs to State Cadre) shall be revenue district cadre instead of Education District Cadre/Circle Cadre.

The Additional District Education Officers of the district will work under the control of District Education Officer. He will assist in all the works assigned to District Education Officer and as assigned by the District Education Officer/ Government.

Out of 54 posts of Additional District Education Officers, 11 posts i.e. 20% shall be manned by the Officers of the Elementary cadre as OEES-I (Sr.) and the remaining 80% i.e. 43 posts shall be manned by officers of the Secondary Cadre as OES(SB)-I (Jr.).

In case of non availability of officers in any cadre in the exigencies of public service, there will be interchange of officers between the cadres till availability in such cadre.

Out of 43 posts OES (SB)-I (Jr.) 30 posts will be adjusted against 30 posts of DPC created under RMSA vide Notification No.669/SME., Dated the 7th January, 2013. The balance 24 posts will be created newly.

The district wise allocation of 54 posts of Additional District Education Officer is in the following manner. Districts having 7 or less nos. of Blocks i.e. in the district of Boudh, Deogarh, Sonepur, Nuapada, Malkanagiri and Jharsuguda there shall be one Addl. District Education Officer. In other 24 districts there shall be 48 Addl. District Education Officers @ two in each district.

The details of the job chart of District Education Officer & Additional District Education Officer will be issued separately.

#### **B. BLOCK LEVEL :**

Consequent upon implementation of RTE-SSA, RMSA, MDM & Sakshar Bharat Programme, it has become imperative to strengthen the Block Level structure for better supervision & effective administration at grass root level.

At Block Level, Block Education Officer (BEO) will look after the education of Elementary, Secondary, Mass Education, RMSA, MDM and SSA Programme and any other work assigned from time to time of respective Block including nearest Municipality/NAC areas. He will be the Nodal Officer of MDM, Sakshar Bharat & RMSA also.

The Block Education Officer will act under the administrative control of the District Education Officer concerned.

The Block Education Officer will be the DDO for all staff of Elementary Schools & staff of secondary schools wherever necessary. He will act as Addl. Executive Officer of the Panchayat Samiti in the matter of education and Add.DPC, SSA in the matter of RTE-SSA.

The BRCCs, CRCs and staff of the BRC Office will work under the administrative control of Block Education Officer. Also all Block level offices / staff of School & Mass Education Department would come under the administrative control of Block Education Officer.

The Job Chart of Block Education Officer will be issued separately. The posts of Block Education Officer in the Blocks will be filled up in the following manner:

The existing 64 posts of District Inspector of Schools (OES-I), 56 posts of Deputy District Inspector of Schools (OES Level-II), 19 posts of Administrative-cum-Accounts Officer (OES-I) and 13 posts of District Mass Education Officer in Class-II rank totaling to 152 posts shall be re-designated and re-positioned as Block Education Officer (OES-I.). The remaining 162 posts shall be filled up by way of creation of new posts in Class-II OES (SB).

In case of non availability of officers in any cadre, in exigencies of public service, there will be interchange of officers between the cadres till availability of such cadre.

The Assistant Block Education Officer will be in the rank of level-II of OES and will act under the administrative control of Block Education Officer. He will assist the Block Education Officer in day to day work including supervision and enquiry.

The Job Chart of Block Education Officer & Asst. Block Education Officer will be issued separately.

The structure of the office of Block Education Officer shall be in the following manner:—

1. Block Education Officer	-	1
2. Assistant Block Education Officer	-	3

3. Head Clerk	-	1
4. Senior Clerk	-	1
5. Junior Clerk	-	1
6. Peon	-	2
7. Data Entry Operator	-	1

All the Block level staff of SSA, MDM, Sakshar Bharat etc. would also be working under the administrative control of Block Education Officer.

**B-1. Infrastructure :**

At the Block level there is already BRCC buildings which will be used as office of Block Education Officer. Besides this, the existing DI offices shall also be converted into Block Education office.

**B-2. Arrangement :**

(a) Staff— The Staff of District Education Office and DI Office shall be repositioned in the DEO Offices and Block Education Offices as per above arrangements by the District Education Officers.

(b) Record— The records and other relevant documents shall be transferred from the DI offices to respective Block Education Offices under the guidance of respective District Education Officer in the presence of respective DIs. This will be done with due procedure and proper recording within 30 days of time of issue of this Notification.

The Notification will come to effect from the date of its publication in *Odisha Gazette*.

This has been concurred by Finance Department vide UOR No. 44-SS-I, Dated the 2nd March, 2013.

By Order of the Governor

USHA PADHEE

Commissioner-cum- Secretary to Government